

BUREAU VERITAS NORTH AMERICA, INC. – CEO CHECKLIST
Smithfield Township

Applicants Name(s): _____

Address: _____

Project owner & location: _____

Parcel #: _____

Project Description: _____

CEO has inspected project site, met all Twp. requirements, been addressed by all necessary parties in the Twp. and hereby states, that by signing this form the CEO declares that the Twps.' requirements and necessary steps and approvals have all been met: _____ Date: _____

Date CEO turned over to BVNA office from Twp. office: _____

** (This includes a Site Plan & two full sets of Construction Plans.)

CEO CHECKLIST QUESTIONS: CEO,...

1. Has the applicant submitted a drawing showing all setbacks been received? Yes or No
2. Has the application/Twp. submitted 3 SITE PLANS and 3 full sets of construction plans? Yes or No
(If applicable.)
3. Has the set-back and lot coverage ordinance issue been addressed and approved? Yes or No
4. Does this need to go before the: Twp. Planning Committee? Yes or No
Hunt. Co. Planning Committee? Yes or No
Twp. Engineer – HRG, Inc.? Yes or No
5. Has the Twp. Zoning Ordinance issues been addressed and approved? Yes or No
If so, does this need to go before the Zoning Hearing Board? Yes or No.
6. Does this require a Driveway Permit from the Twp.? Yes or No

Does this require a P-Dot Highway Occupancy Permit? Yes or No

If so, date CEO submitted to P-Dot? _____

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7. Does the property lie in a Flood Zone? Yes or No

If so, have all the proper requirements been addressed and met? Yes or No

8. Has the storm-water runoff issue been addressed and requirements met for residential and business properties? Yes or No

Does the Twp. Eng. need to address these issues also? Yes or No

9. Is this Land Development or a Subdivision? Yes or No

If so, does this need to go before the: Smithfield Twp. Planning? Yes or No
Huntingdon Co. Planning? Yes or No
Twp. Eng., HRG Inc. ? Yes or No

10. Will a Sedimentation and Erosion Protection Permit be required? Yes or No

Date HRG, Inc. has received these plans and answered the questions below _____.

- a. Is a grading permit required? Yes or No
- b. Is a DEP earthmoving permit required? Yes or No

Date CEO received this back and/or answer(s) for above questions. _____.

11. Has the on-site sewer permit or Municipal sewage hook-up permit been obtained on new homes? Yes or No

12. Does DEP require the submission of a Sewer Facilities Planning Module? Yes or No
(This is required for two (2) or more residents on one (1) property or any commercial or industrial use.)

Date CEO turned this portion over the Twp. SEO, Mary K. Lupton, to complete _____.

Date all above requirements/permits have been met on this issue _____.

Has SEO approved and/or met all the necessary requirements on this issue? Yes or No
Date received answer and approval from Twp. SEO _____.

13. Has the applicant and/or contractor(s) complied with the State Worker's Compensation Insurance Requirements? (Certificate(s) of insurance.) Yes or No

14. Is a grease trap required? Yes or No

If so, it needs to be shown on the plans IN DETAIL.

Date BVNA returned checklist and all relative paperwork to Twp. CEO _____.

Signature of (BVNA) Inspector: _____