

# SMITHFIELD TOWNSHIP BUILDING PERMIT APPLICATION

Ed Habbershon is the Twp. Code Enforcement Officer. His hours are: Mon. & Wed. – 8:30 to 12:00 p.m.; Tues. & Thurs. – 10:00 to 2:30 p.m. & Fri. – 9:00 to 1:00 p.m. Please call (814)643-0567 with questions.

Name & address of applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Office: \_\_\_\_\_

Name & address of property owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Office: \_\_\_\_\_

Parcel No. of work site location#: \_\_\_\_\_ Location of property: \_\_\_\_\_

Address of work site, if different than property owners home address: \_\_\_\_\_  
\_\_\_\_\_

Who is doing the work: property owner or contractor? (Circle One)

Contractors' Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: Office: \_\_\_\_\_ Cell #: \_\_\_\_\_

Name of contact person doing the work: \_\_\_\_\_

Will you be connecting to the Twp. sewer main? \_\_\_\_\_ If so, how many EDU's will you need? \_\_\_\_\_ (EDU = to 150 Gallons/per day.)

Are you already connected to the Twp. sewer? \_\_\_\_\_ Will you need to increase the amount of EDU's you already have now? \_\_\_\_\_ How many EDU's do you have now? \_\_\_\_\_

If need to obtain any sewer EDU's, a separate application must be submitted to the Township.

\*\*\*If obtaining any sewer EDU's, applicant must contact Huntingdon Borough in order to obtain water EDU's. (814) 643-3966.

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Describe what type of work and project will be done: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is the size of the new building? \_\_\_\_\_

What will be the use of the building? \_\_\_\_\_

The minimum setback distances are:

1. Front of bldg. to property line: \_\_\_\_\_

3. Left side of bldg. to property line: \_\_\_\_\_

2. Right side of bldg. to property line: \_\_\_\_\_

4. Rear of bldg. to property line: \_\_\_\_\_

What zone is this project located in? \_\_\_\_\_

Will the building have: Plumbing: \_\_\_\_\_

Electricity: \_\_\_\_\_

Will a grease trap be required for this project? \_\_\_\_\_

What is the total cost of this project? \_\_\_\_\_

Applicants signature: \_\_\_\_\_ Date submitted to Twp.: \_\_\_\_\_

**All applicants MUST submit the following with this application:**

1. A copy of the Contractors' Liability Insurance policy showing Smithfield Township as the Certificate Holder
2. A Site Plan of the project, showing setback distances. (Check with the Code Enforcement Officer to find out if Site Plan needs to be completed by a certified engineering firm.)

**-----TO BE COMPLETED BY THE CODE ENFORCEMENT OFFICER-----**

1. Date the Code Enforcement Officer inspected the site: \_\_\_\_\_

2. Will this require Land Development? \_\_\_\_\_ Will permitting be required by BVNA? \_\_\_\_\_

4. Date CEO submitted to BVNA: \_\_\_\_\_

5. Code Officer Signature & date of completion: \_\_\_\_\_